

**Foodnet Meals on Wheels  
Nutrition for the Elderly in Tompkins County, Inc.  
Board of Directors Meeting  
Monday, May, 11, 2009**

**Present:** *Board Members:* Chris Decker, Jim Henery, Bob Herdt, Sonya Islam, Lorraine Johnson, Jim Pratt, Bill Tomek, Hector Velez, Eileen Whang

**Staff:** Carolyn Arnold, Jon Carlton and Steve Griffin

**Guests:** Matthew Colbert, Jacob Goldstein, Loren Colbert, Dave Iles

**Excused:** Joy Blumkin, Loren Gardner, Melissa Gatch, Elizabeth Schneider, Margaret Washington

**Bob Herdt** called the meeting to order at 6:15

**Check Presentation:** Matthew Colbert and Jacob Goldstein made a formal presentation to the Board and Steve Griffin of a check for \$3000, a gift to Foodnet of the proceeds of The Victory Club event held by Alpha Delta Phi. Loren Colbert also presented a check for \$3000 to fulfill a promise to Matthew that she would match the funds raised at the Victory Club.

**Audit Report:** Dave Iles of Sciarabba Walker and Co, CPA's reported the results of the recent audit to the Board. This was a positive report, noting that the transactions are similar to last year, and that there is no disagreement with management's numbers and reports. He reported that the financial statements are consistent from year to year. He recommends that Foodnet consider a contingency fund to have a buffer in the budget.

**Committee Reports:**

**Finance:** Jim Pratt reports that the Finance Committee is pursuing establishing a contingency fund and establishing a line of credit. Meetings will be set up with banks to determine the best way to accomplish this goal. Growth of the contingency fund will be secondary to programming, so the balance may grow slowly. Questions to Jon Carlton regarding "Miscellaneous Income" item on the audit were answered (income from insurance of wrecked van and various refunds and rebates).

**Development:** Loren did not attend, and there was no development report.

**P.E.P. Committee:** Chris Decker brought three items that the PEP Committee reviewed and the recommendations that were developed to the Board:

1. Anameals: Luanne Morgan has been meeting with Diane Schaffer, Lynnette Scofield, and Abigail Smith about a plan to provide pet food deliveries to homebound people. The PEP committee recommended that Foodnet serve as a referral source for this program. **This recommendation was tabled to the next Board meeting, as the Board feels that a Memorandum of Understanding with Animeals is required for Foodnet's participation.** The PEP Committee will develop the MOU at the next meeting on May 26.
2. Nutrition Outreach Worker Position: The PEP Committee recommends that the Nutrition Outreach Worker Position become a permanent position, with funding developed in the budget. This was unanimously approved by the Board.
3. Staff Wages: The latest AFCU Livable Wage report for Tompkins County calls for \$11.11 per hour wage, with health insurance. Foodnet has budgeted an increase of 3% as of July 1 that would raise hourly wages to \$10.66. An additional \$14,772 would be needed

from July 1, 2009 to June 30, 2010 to meet the living wage proposal, which would be a 4.25% wage increase. The PEP Committee also considered whether all of the staff should receive a 4.25% increase, and recommended that anyone not under the Livable Wage should remain at the planned 3% increase, given the current economic climate. This was unanimously approved by the Board.

**Building and Property:** No report this month

**Nominating:** The Board currently has one position that is vacant, that will be up for reappointment in 2010. Last month, Dongjun Zhao was recruited at a "Jump on Board" event. She has visited Foodnet, and attended a Board meeting in April. She is enthusiastic about becoming a Board Member. The vote to have her complete the unexpired term passed unanimously.

**Staff Reports:**

**Carolyn:** none

**Steve:** none

**Old Business:** none

**New Business:** none

**The minutes of the April Board meeting were approved** on a voice vote, with abstentions by Jim Henery and Chris Decker.

**The next meeting will be on June 8, 2009 at 6:15 p.m.**

The meeting was adjourned at 7:32  
Respectfully submitted by Christine Decker