

**Foodnet Meals on Wheels  
Board of Directors Meeting  
Monday, January 12, 2009**

**Present:** *Board Members:* Joy Blumkin, Chris Decker, Melissa Gatch, Sonya Islam, Lorraine Johnson, Mary Opperman, Jim Pratt, Elizabeth Schneider, Bill Tomek

**Also:** Eileen Whang, a prospective board member.

**Staff:** Carolyn Arnold and Steve Griffin

**Excused:** Margaret Washington, Bob Herdt, Loren Gardner, Eloise Green, Jim Henery

**Bill Tomek** called the meeting to order at 6:22

**Minutes of the December 8, 2008 Board Meeting:** Motion to approve by Joy Blumkin, seconded by Jim Pratt

**Committee Reports:**

**Finance:** Steve reported for Bob Herdt on the end of the year financial statements. A draft statement was distributed to the board due to one vendor statement that needs to be confirmed. The checking account balance is \$5737, which will increase with an expected deposit from Tompkins County. Net income showed a loss of \$8171.88. Donations were down \$35,916.36 from 2007 due to grant payment that was received in December 2007, and is now due, but not yet received for 2009. Expenses and income were both up by 5.5%

**Development:** Steve reported for Loren that 2008 contributions totaled:

\$70,473

\$13,685

\$84,158 Total contributions for 2008

This total does not include the Alternative Gift Fair, which has not released the donation totals as yet. [Update 1/13/2009: Results of the Alternative Gift Fair are in. Foodnet received donations in the amount of \$5637, up from \$3305 in 2007. This brings the total contributions in 2008 to \$89,795]

**Nominating:** Met today to finalize nominations. Eileen Whang is joining us for this meeting, to observe the board. Next month there will be nominations and voting at the annual meeting.

**Staff Reports:**

**Carolyn:** On January 6, Foodnet was visited by Lisa Holmes, Director of the Tompkins County Office for the Aging, and Wendy Wenzel, our new Aging Services Representative (ASR) from the New York State Office for the Aging (NYSOFA), for our annual review. Every three years the NYSOFA ASRs do a more in-depth review of the nutrition program; this was an in-depth review (postponed twice from last year). The review consisted primarily of our being asked for written policies and procedures plus random date records to show compliance with required

practices. While we are currently in compliance with the regulations, we were advised to develop three new written policies, which we did the same day and emailed to Lisa to forward to Wendy. Overall, the review was positive. A highlight was showing Wendy the research project report on client satisfaction done by our Cornell Dietetic Intern (Brianne Schmidt), which met the requirement for assessing the effectiveness of our services.

Carolyn was asked about daily production, and described the process for each day's production and the process for freezing meals to provide for the weekend.

**Steve:** Attended Brianne's report of her research project on 12/19 at the close of her Community Nutrition internship. Brianne reports that she liked her experience at Foodnet.

Steve and Carolyn read through the comments generated in Brianne's survey. They were mostly positive, and very informative.

**Old Business:** none

**New Business:** none

**The next meeting will be the annual meeting, on February 9, 2009 at 6 p.m.**

The meeting was adjourned at 7:09

Respectfully submitted by Christine Decker